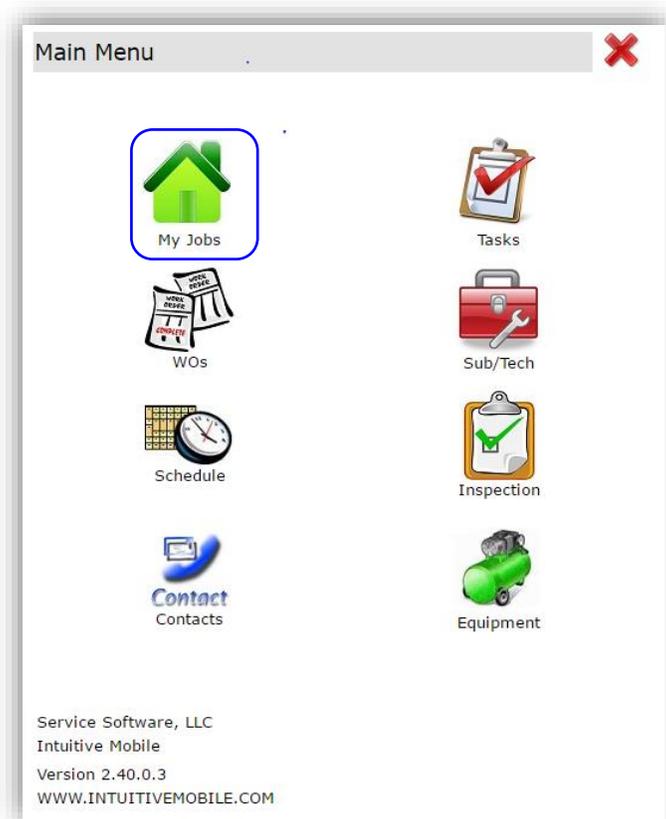


Intuitive Mobile

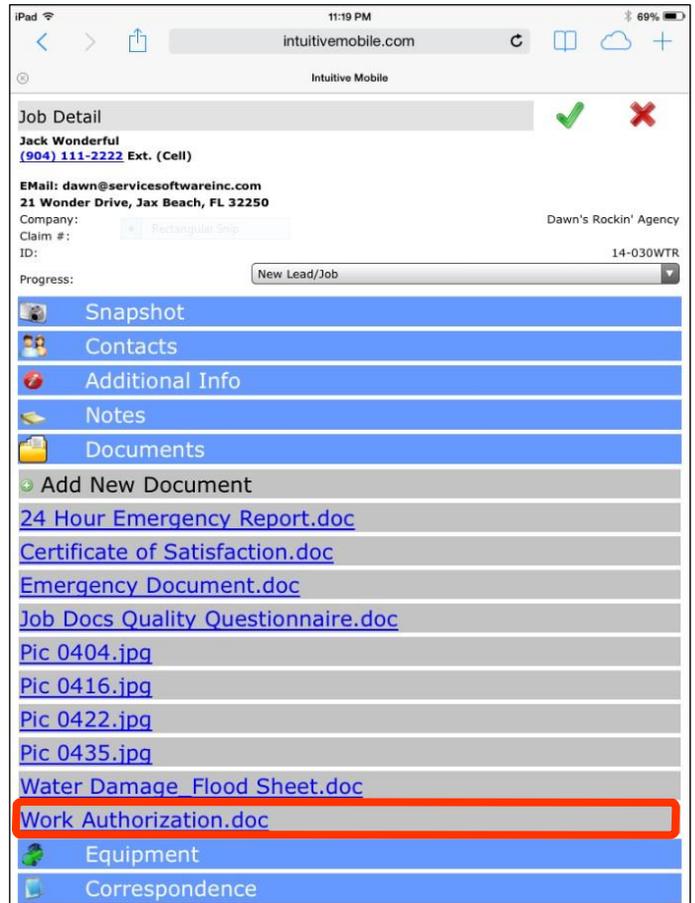
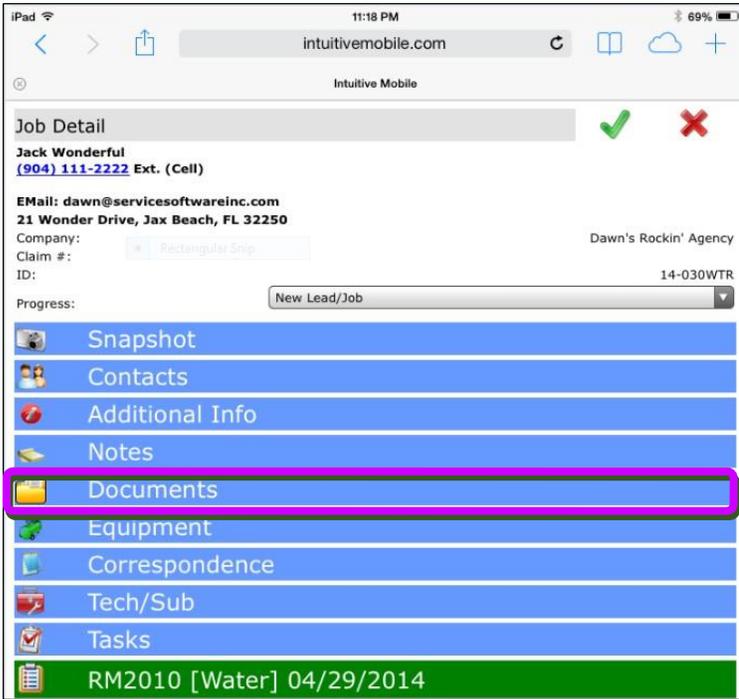
Document Signature

How to get Signatures on Documents with Intuitive Mobile

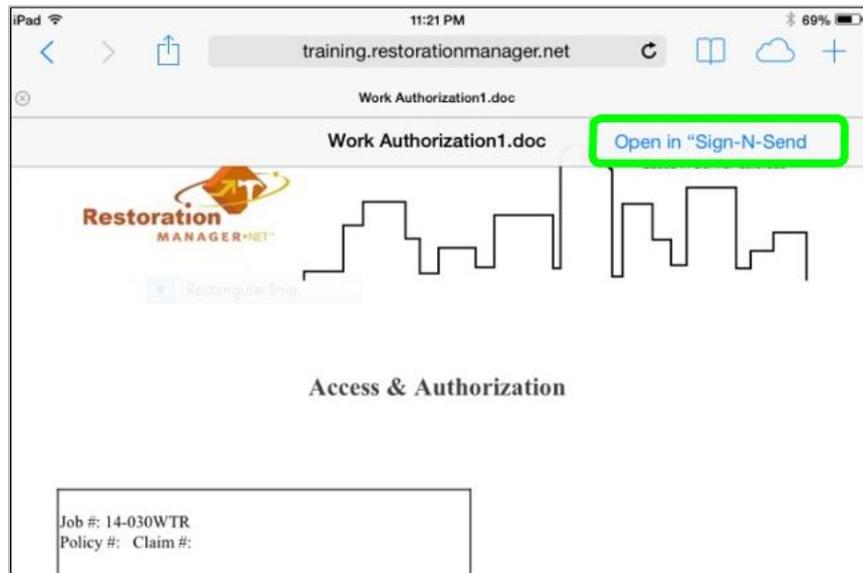
1. Install a "Third Party App" from the App store (Google Play, App Store, ect.) that has the ability to capture Signatures. Example: SignNow, Sign-N-Send, WritePDF, DocuSign, etc.
2. Log into Intuitive Mobile
3. Select My Jobs and search for the Job using your preferred method. Scroll through the jobs that populate to locate the one needed or narrow your search down by using Contact (first or last name), Address or Job ID then select the magnifying glass to Find.



- Single click on Documents to expand, then select the document that needs additional information applied and/or a signature.



- Once the document has been selected open using the "Third Party App" that was installed
Note: Depending on the "Third Party App" that was installed there may be an option to convert and then view the document.



- The converted document will be displayed. Capture additional information and/or the signature with your finger or stylus then click the *Send* button or the next option available from the "Third Party App" installed.

iPad 11:30 PM 66%

Work Authorization1-4 1/1 100%

Restoration MANAGER.NET *Based in Denver Colorado*

Rectangular Snip **Access & Authorization**

Job #: 14-030WTR
Policy #: Claim #:

Contact Information
Contact: Jack Wonderful
Loss Address: 21 Wonder Drive
City, State and Zip: Jax Beach, FL 32250
Phone: (904) 111-2222 Ext. Cell
Phone 2: () - Ext.

Deductible: \$
Insurance Company (If applicable): Dawn's Rockin' Agency

I/We hereby give access to the property above and authorization to **RESTORATION MANAGER** for the purpose of completing the repairs or re-construction as per the attached scope, totaling \$; Amendments or changes will be clearly identified beyond this contract in the form of a signed change order.

If this is a valid insurance claim, I/We hereby irrevocably direct my/our Insurer to include the name **RESTORATION MANAGER**, as the payee on any check or draft issued in payment of said insurance claim with regards to the building or contents repair, and to send that check directly to **RESTORATION MANAGER, 8361 Sangre de Cristo Road, Suite 110 Littleton, CO 80127**

I/We hereby acknowledge that I/We am/are responsible for payment to **RESTORATION MANAGER** of any authorized extras. As outlined in the prior scope details attached. **EXTRAS ATTACHED: YES ___ NO**

RESTORATION MANAGER, is committed to protecting the privacy and confidentiality of the personal and business information of its employees, clients and business partners in accordance with applicable federal and provincial legislation.

RESTORATION MANAGER, collects information in the course of carrying out its business so that it may better serve its employees, clients and business partners.

Employees, clients and business partners, as the case may be, may inspect the personal information collected and retained by **RESTORATION MANAGER**, about them at any time.

RESTORATION MANAGER, Warrantee's all workmanship for a limit of 1 year. Restoration Manager will however warrantee materials supplied and installed in accordance with the specific manufacturers' warrantee. Should another warrantee agreement greater than this standard warrantee, be in place as part of a preferred vendor agreement with your insurance company it will supersede this standard warrantee, unless otherwise.

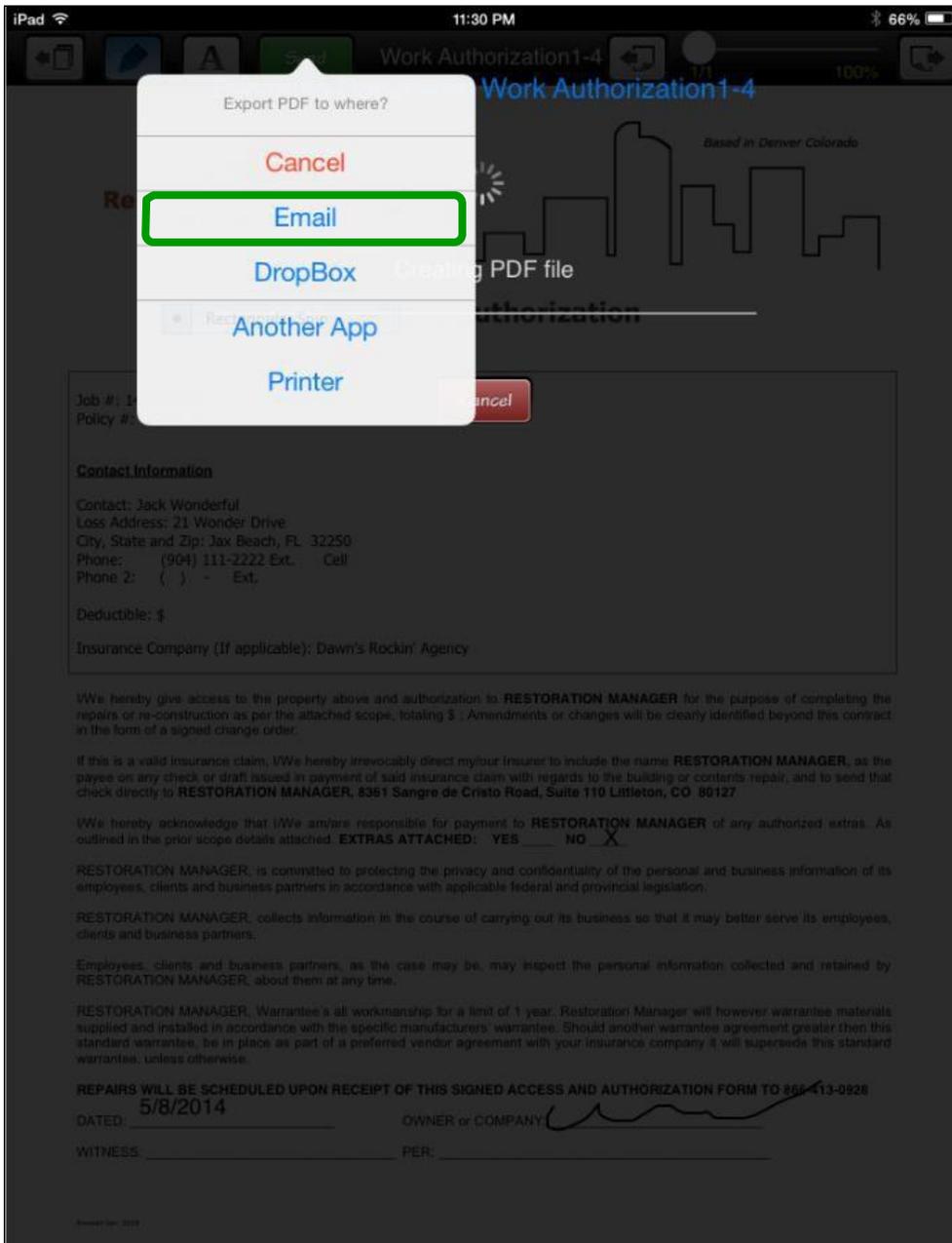
REPAIRS WILL BE SCHEDULED UPON RECEIPT OF THIS SIGNED ACCESS AND AUTHORIZATION FORM TO 866-413-0928

DATED: 5/8/2014 OWNER or COMPANY: [Signature]

WITNESS: _____ PER: _____

Revised Jan. 2014

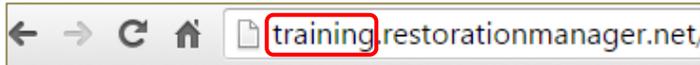
- At this point to save the signed document back to the job in Restoration Manager, click the *Email* button. The options may be different this is dependent on the app that was installed.



An Email will now be created and displayed. You will notice that the copy of the document is already attached.

Next apply the email address that has been setup for your company this will need to be used for the email/document sync to work.

Sample Email Address: training@servicesoftwareinc.com training equals the beginning of the Restoration Manager URL. Example Restoration Manager URL: training.restorationmanager.net



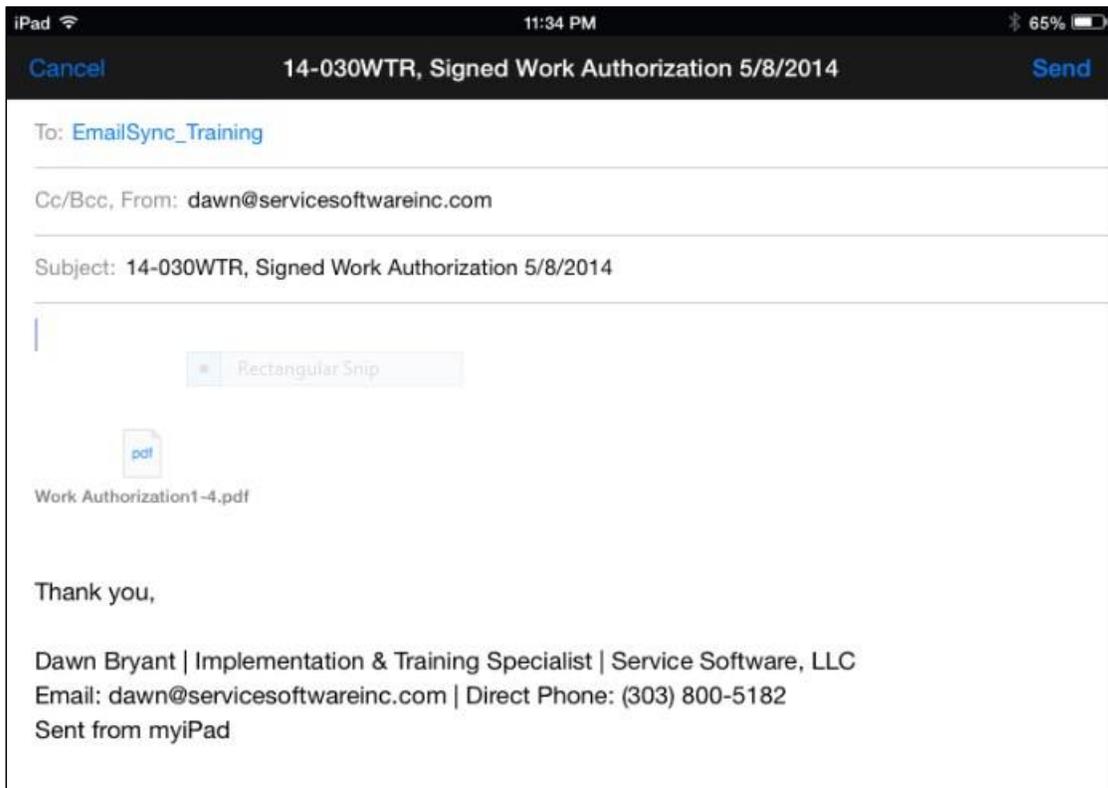
1. The Service Software email address that was setup for your company will need to be added in one of the following fields **To, CC or BCC**.
2. The Job ID must be included in the subject line followed by a comma (,) then a space only if the email will contain a subject. If the email will not have a subject, then the Job ID is the only requirement.

Examples of the email subject line format

- *With a Subject: 19-102RCON, Reconstruction Estimate*
- *Without a Subject: 19-102RCON*

Note: The details after the comma in the email subject are added to the Job Correspondence Subject.

3. Click Send



After the Email is sent, the email is added into Correspondence in .NET and Intuitive Mobile. The Document is added into Documents & Pics in .NET and Documents in Intuitive Mobile.