

Job Preliminary Report

To print a Preliminary Report from the job, click on the Losses tab → from the drop down select the Preliminary Report and click the Printer icon to generate the report.

Job - Cause of Loss: Wind Job #: 19-101STM Job Progress **In Production** Loss Type: Storm Damage
 XA Job Type:



Gregg Young, Owner 904-000-0000 - Cell dbryant@verisk.com
 780 3rd Street, Neptune Beach, FL 32266

Tasks: 4 Incomplete: 0 Due Today: 0 Overdue: 0 Future: 0

Documents: 4

Correspondence: 3

WOs: 0 Open: 0 Due Today: 0 Overdue: 0

Equipment: Out: 0 Returned: Total: 0

Referred By Advertising
 Source of Referral Website (Other Referral Sources)

Job Snapshot

Detail Job Contacts (1) Documents & Pics (4) **Losses** Schedules (4) Tasks (4) Subs/Techs Financials** Correspondence (3)

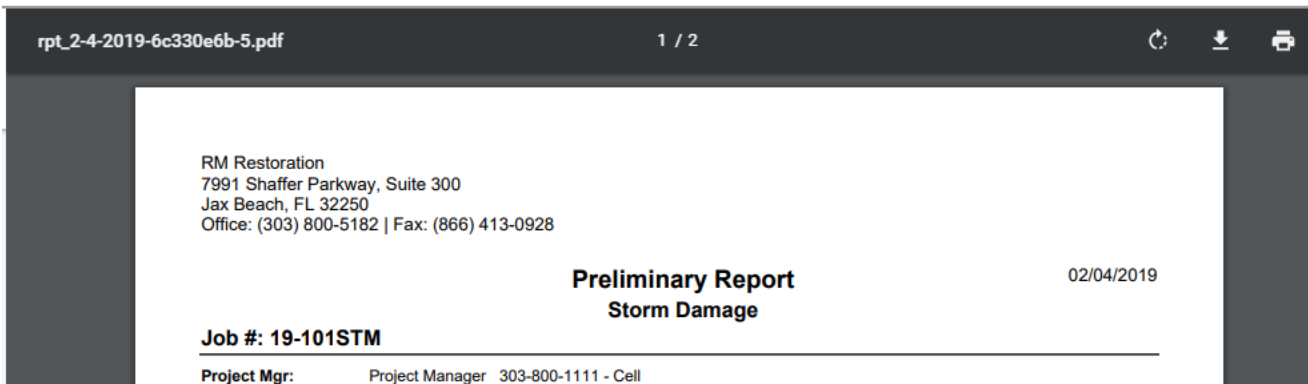
Moisture Readings Equipment Change Log Create WOs

Opened	Closed	Status	Loss Notes	Type	Moisture Mapper
> 01/03/2019		Open		Storm Damage	

Loss Summary
 Loss Detail
 Work Order
 Work Order By Sub/Tech
 Work Description
Preliminary Report
 Job Activity
 Field Inspection Report
 Loss Summary

Select a row, to print only that row

Report Options: Email, Open in New Tab, Rotate, Download (PDF format), or Print



See a sample of the report on page 2



Job Preliminary Report

Sample Preliminary Report

RM Restoration
7991 Shaffer Parkway, Suite 300
Jax Beach, FL 32250
Office: (303) 800-5182 | Fax: (866) 413-0928

Preliminary Report Storm Damage

02/04/2019

Job #: 19-101STM

Project Mgr: Project Manager 303-800-1111 - Cell
Estimator: Dawn Bryant (303) 987-6543 - Cell (866) 954-2365 - Fax
Lead Tech: Lead Tech **Marketing Rep:** House Account

Company: State Farm
Contact:
Billing/Policy Holder: Gregg Young
Billing Contact: Gregg Young
Address: 780 3rd Street, Neptune Beach, FL 32266
Phone: 904-000-0000 - Cell

Job - Cause of Loss: Wind
Job Contact Information: Gregg Young (Primary) 904-000-0000 - Cell dbryant@verisk.com

Job Address: 780 3rd Street, Neptune Beach, FL 32266

Claim #:
Deductible: **Policy Info:** **Loan #:**
Lockbox Code: **Gate/Gar. Code:** **Other Info:**
Job Notes: Roof & Siding Damage

Additional Contacts

Referred By: Advertising
Source of Referral: Website - Other Referral Sources

Loss Type: Storm Damage
Loss Notes:

WO Information

WO #:
Area:
Category/Sub Category:

Dates

Date of Loss: 01/03/2019 03:35 PM
Date Received: 01/03/2019 03:35 PM
Customer Contacted: 01/03/2019
Site Inspection Appt: 01/03/2019 05:00 PM - 06:00 PM
Estimate Uploaded:
WA/Contract Signed: 01/11/2019
Schedule Work: 01/14/2019 08:00 AM - 02/08/2019 04:00 PM
Date Projected Close: 02/08/2019
Date Completed: