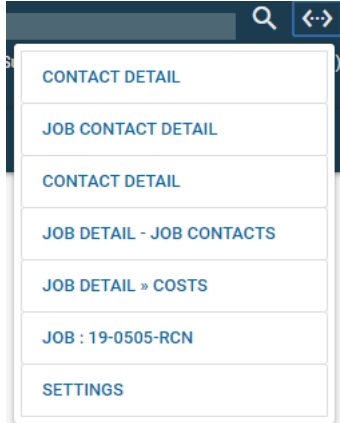
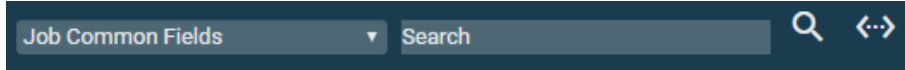


## Bread Crumbs Overview

Bread Crumbs is a convenient way to navigate back to a page you were working in previously.

Bread Crumbs are located to the top right of the page, single click on the **Double Arrow** icon and the pages you were previously in will display in a dropdown list.



Click the link to take you back to a previous page. Example: [JOB DETAIL » COSTS](#) takes you back to the Financials page.

Job Name: Water/Laundry Room      Job #: 19-106H20      Job Progress **WA/Contract Signed**      Loss Type: Water Damage  
 XA Job Type:



Ashley Smith, Owner 303-800-5182 - Cell [dawn@servicesoftwareinc.com](mailto:dawn@servicesoftwareinc.com) [dbryant@verisk.com](mailto:dbryant@verisk.com)  
 Kaden Smith, Owner 219-111-1111 - Cell  
 12450 North Meridian Street, Carmel, IN 46032



Tasks: 5 Incomplete: 3 Due Today: 0 Overdue: 2 Future: 1 +  
 Documents: 2  
 Correspondence: 6 +  
 WOs: 1 Open: 1 Due Today: 0 Overdue: 0 Review: 0 Repair: 0  
 Equipment: Out: 0 Returned: Total: 0

Referred By Adjuster  
 Adjuster Chip Studebaker (McCraw Adjusters)  
 Agent Renae Bradley (Dawn's Rockin' Agency)  
 Source of Referral Joe Smith (Allstate)  
 Property Manager Jax Property Mgmt (\*Jacksonville Property Mgmt)

### Job Snapshot

- Detail
- Job Contacts (2)
- Additional Contacts (4)
- Losses (1)
- Schedules (2)
- Tasks (5)
- Subs/Techs
- Financials\*\*
- Correspondence (6)
- Documents & Pics (2)
- Document Merge
- Inspections
- Moisture Readings (1)
- Equipment
- Change Log
- Create WOs

Loss Type	Loss Number	Estimate	Actual Exp	Gross Profit	GP%
Water Damage		\$1,915.58	\$582.06	\$1,333.52	69.61%

Water Damage ▾ Materials ▾ Actual Exp ▾ +



## Bread Crumbs Overview

If you notice your database doesn't display the breadcrumb option, the Administration of your database can turn this on by going to Settings → System Setup → Settings → Other Options → Check Show Bread Crumbs in the Header?

### Other Options:

- Allow job contacts to be billing contacts?
- Do not show Site Inspection Appt on the Work Description report?
- Prepend one (1) to fax numbers for the fax service?
- When adding a new job, use the City, State, Zip and County from the company?
- When quick adding a new job, use the primary and secondary contacts and full address from the company?

Job Entry Form:  Quick Add  New Lead

Set Time Zone for ALL Offices:  \*for future dates only. It will not change previously saved dates.

Show Maps using maps from:

Unit of measure used for mapping distances:  Miles  Kilometers

- Auto-stamp name/date/time when entering action taken?
- Auto-stamp name/date/time when entering work description?
- Auto-stamp name/date/time when a WO is scheduled for review or repair?
- Use the date received of the loss for a new wo instead of today?
- Use company contact for alternate billing contact instead of office contact?
- Job copying also copies the job contacts and additional contacts?
- Use office email address for notification 'From' address?

Set Schedule Time Frame  Regular  24 Hours

Show Bread Crumbs in the Header?