

## Remove Xactimate Estimate

Xactimate Estimates can be removed from the Job, this includes Change Orders, Supplements, etc.

To remove an Xactimate Estimate from a Job. Go to the Job Financials (Cost) Tab. Single click anywhere on the Row to expand the Financials page.

Loss Type	Loss Number	Estimate	Actual Exp.	Gross Profit	GP%
Fire		\$68,740.80	\$0.00	\$68,740.80	100%

Loss Type: Fire

	Estimate	Budget	Actual Exp.	Budget to Actual Exp.		Gross Profit	
				\$	%	Budget	Actual Exp.
Materials	\$44,686.85	\$30,387.05	\$0.00	\$30,387.05	0.00%	32.00%	100.00%
Labor	\$16,115.70	\$10,958.67	\$0.00	\$10,958.67	0.00%	32.00%	100.00%
Sub/Tech	\$1,000.00	\$0.00	\$0.00	\$0.00		100.00%	100.00%
Labor Burden %	\$3,798.73	\$2,583.13	\$0.00	\$2,583.13	0.00%	32.00%	100.00%
Sub/Tech Burden %	\$0.00	\$0.00	\$0.00	\$0.00			
Equipment	\$387.80	\$263.70	\$0.00	\$263.70	0.00%	32.00%	100.00%
Other/Mileage	\$2,751.72	\$1,775.29	\$0.00	\$1,775.29	0.00%	35.48%	100.00%
<b>Total</b>	<b>\$68,740.80</b>	<b>\$45,967.84</b>	<b>\$0.00</b>	<b>\$45,967.84</b>	<b>0.00%</b>	<b>33.12%</b>	<b>100.00%</b>

[Estimate Breakdown](#)  
[Remove Estimate](#)  
 Last Line Item: 04/04/2020      04/29/2020      04/04/2020

Click the Remove Estimate link.

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	Estimate
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Labor Burden %	\$3,798.73
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<b>Total</b>	<b>\$68,740.80</b>

[Estimate Breakdown](#)  
[Remove Estimate](#)  
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Remove Estimate? pop-up will display. If more than one Estimate has been uploaded against the Job, select which Estimate you would like to remove. To proceed select the Check Mark icon to confirm. The page will refresh and remove the Estimate from Financials Estimate column as well as Create Work Orders.

Remove Estimate?

Select which Xactimate Estimate to remove.  
This will remove all related Estimate and Financials data:

Original Estimate: \$57,332.53  
 CO: \$423.00  
 SUP: \$9,985.27

**Confirm**

## Remove Xactimate Estimate

The administrator will need to permit this functionality by going to Settings → System Setup → Employees

1. Single click the employees Full Name
2. Select the Permissions Tab
3. Go to Job Costs and check Allow Removing Xactimate Estimate

Job Costs

Actual:

Add  Delete  Edit

Budget:

Add  Delete  Edit

Collections:

Add  Delete  Edit

Estimates:

Add  Delete  Edit

Invoiced:

Add  Delete  Edit

Allow Removing Xactimate Estimate

Create Estimate Invoice

Viewable