



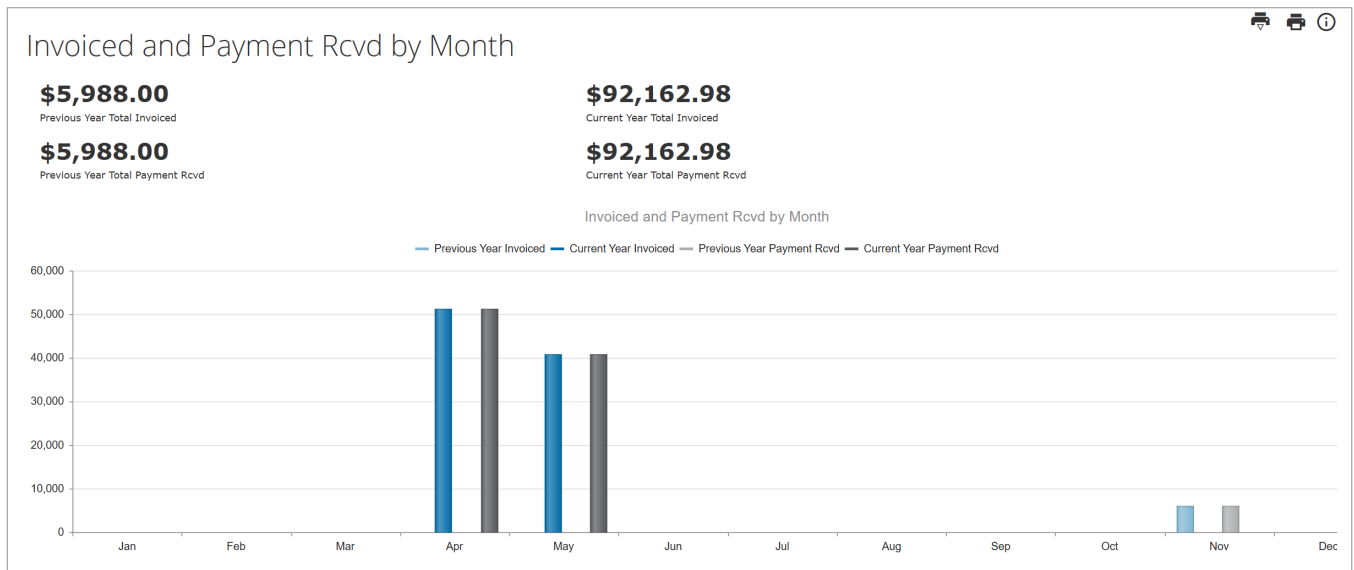
Accounting and Budgeting Dashboard

This document will provide you with a more detailed understanding of the dashboards and the required information for an accurate population of information on the dashboards. Each dashboard panel has an information icon, this is provided on each panel with a description of what is included on the displayed panel. Additional icons will be provided to the user on select dashboards, hover over the icon to display the definition the icon function. Click on the icons to perform the action or function. ****Employee Permissions will apply with the function/action of icons such as Print and Export. The Administrator manages these permissions within the Employee information in your database. Employee Permissions are located at Settings→ System Setup→ Employee, Permissions.**

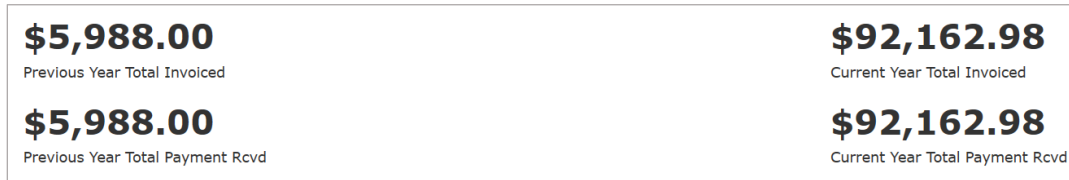
Accounting and Budgeting

➤ Invoice and Payment Rcvd by Month

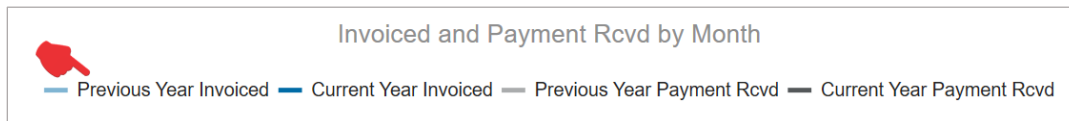
This provides the user with the invoice and payment received sales year for *all* sales by month. It is calculated using all leases that have an invoice and payment received amount in the displayed year. The values used are based on the date the invoice and payment received occurred.



The user is provided an at a glance total for Previous Year Total Invoiced, Previous Year Total Payment Received, Current Year Total Invoiced and Current Year Total Payment Received.



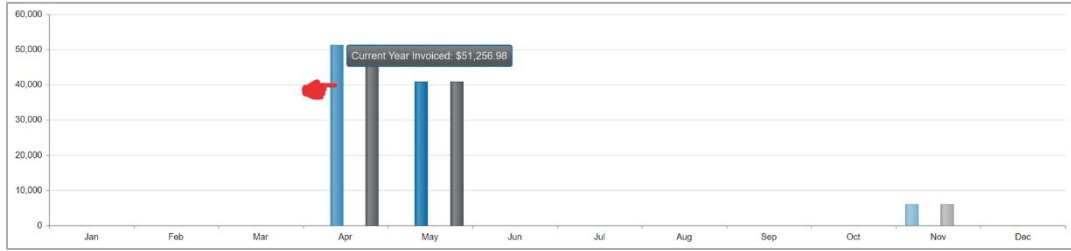
The user may opt to toggle between the previous and current year on the graph by clicking on and off their selections. Default selection is Previous Year Invoiced and Current Year Invoiced.





Accounting and Budgeting Dashboard

Hover over the graph to display the total amount calculated in the column.



➤ Unpaid Balance In Collections

The user is provided the Invoiced, Payment Received, Unpaid Balance and AR Aging for *all* Jobs that have a Progress defined as In Collections. The user may view by Estimator, Project Manager, Office and Loss Type.

Unpaid Balance In Collections (i)

\$0.00
Total Unpaid Balance in collections

39 Average Age **0** # of Jobs (0-30) **1** # of Jobs (31-60) **0** # of Jobs (61-90) **0** # of Jobs (91+)

ESTIMATOR	PROJECT MANAGER	OFFICE	LOSS TYPE		
Estimator	Num of Jobs	Invoiced	Payment Rcvd	Unpaid Balance	Avg. AR Aging
▶ Lisa Paris	1	\$11,256.98	\$11,256.98	\$0.00	39.0

Click on the Expand icon to display the Job information included for the employee, this can be performed on Estimator or Project Manager.

ESTIMATOR	PROJECT MANAGER	OFFICE	LOSS TYPE		
Estimator	Num of Jobs	Invoiced	Payment Rcvd	Unpaid Balance	Avg. AR Aging
▶ Lisa Paris	1	\$11,256.98	\$11,256.98	\$0.00	39.0

Click on the selected Job ID number to open the job for adjustments or to manage Financials.

ESTIMATOR	PROJECT MANAGER	OFFICE	LOSS TYPE				
Estimator	Num of Jobs	Invoiced	Payment Rcvd	Unpaid Balance	Avg. AR Aging		
▶ Lisa Paris	1	\$11,256.98	\$11,256.98	\$0.00	39.0		
Job ID	Job Name	Job Address	Company	Invoiced	Payment Rcvd	Unpaid Balance	AR Aging
MM19-0005-SIR	MacAfoos	13998 IL-34, Benton, IL 62812 United States		\$11,256.98	\$11,256.98	\$0.00	39
Totals:				\$11,256.98	\$11,256.98	\$0.00	39

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➤ Office Budget Performance - TBD



Restoration Manager™

Accounting and Budgeting Dashboard