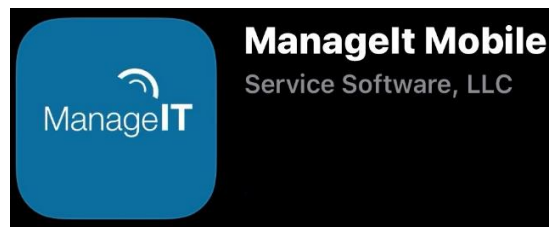


ManageIT Mobile – Setup

ManageIT Mobile - Native App for Restoration Manager
Available for download on

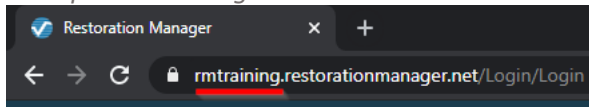


App Setup

After the installation of the App is complete the following setup.

1. **Enter your company name**; the company name is the beginning of your Restoration Manager URL. The Company Name is not case sensitive.

Example: rmtraining

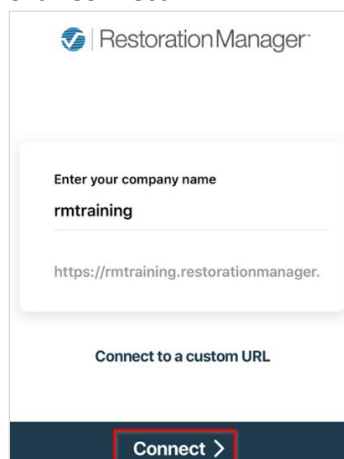


Enter your company name

rmtraining

https://rmtraining.restorationmanager.

2. Click **Connect >**



ManageIT Mobile – Setup

Login

1. Apply your Restoration Manager **Username & Password**

Note: The login credentials are the same as .NET (RM Desktop) and case sensitive.

Restoration Manager Username

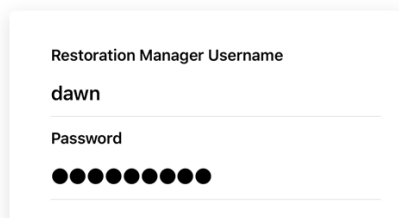
dawn

Password

●●●●●●●●

2. Click **Login**

[← Back](#)

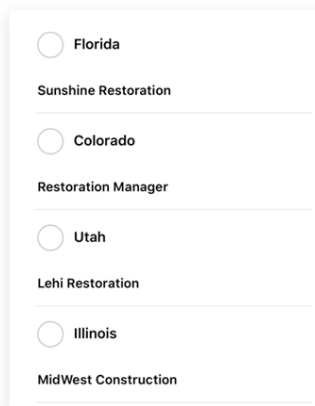


Restoration Manager Username
dawn
Password
●●●●●●●●

<https://rmtraining.restorationmanager.net>

Login

3. Select the location(s) you wish to log into, you can select one, multiple, or all.
4. Click **Continue >**



Florida
Sunshine Restoration
 Colorado
Restoration Manager
 Utah
Lehi Restoration
 Illinois
MidWest Construction

✔ Select All

Continue >

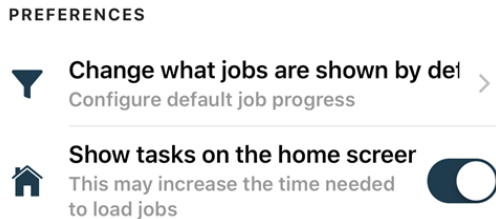
ManageIT Mobile – Setup

Go to **Settings** to complete some initial setup

1. Click **Settings**



2. Scroll down to **PREFERNCES**



- a) **Change what jobs are shown by default**

- View only my jobs
- View everyone's jobs

Note: To view everyone's jobs the user must have a login type of Power User.



VIEW JOB ASSOCIATED WITH ME OR EVERYONE

View only my jobs

View everyone's jobs

- **DEFAULT JOB PROGRESS VIEW** – select which Job Progresses you would like displayed by default.
- Click **Save Settings**



DEFAULT JOB PROGRESS VIEW

New Lead/Job	<input checked="" type="checkbox"/>
Customer Contacted	<input checked="" type="checkbox"/>
Site Inspection Scheduled	<input checked="" type="checkbox"/>
Site Inspected	<input checked="" type="checkbox"/>
Estimate Uploaded	<input checked="" type="checkbox"/>
Estimate Approved	<input checked="" type="checkbox"/>
WA/Contract Signed	<input checked="" type="checkbox"/>
In Production	<input checked="" type="checkbox"/>
Job/Work on Hold	<input checked="" type="checkbox"/>
Job Completed	<input type="checkbox"/>
Invoiced	<input type="checkbox"/>
Collections/Legal	<input type="checkbox"/>
Paid in Full - File Closed	<input type="checkbox"/>
Warranty Agreement	<input type="checkbox"/>

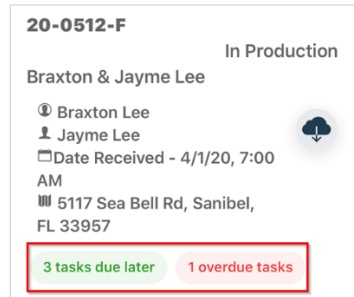


ManageIT Mobile – Setup

b) Show tasks on the home screen

- Toggle button **On or Off**

If you have opted to turn Tasks on, Tasks will display at the bottom of the Job.



If you have opted to keep Tasks off. Tasks will not display at the bottom of the Job but will be accessible from the Job Menu.



3. Perform a Full Sync

- #### a) Tap the **Clockwise Circular arrows** icon.

